



Discovery Clean
Water Alliance

Board of Directors Meeting First Quarter 2025 MINUTES

Friday, March 14, 2025, 10:00 a.m.

In-Person / Remote Meeting via GoToMeeting

District Board Meeting Room, 8000 NE 52nd Court, Vancouver, WA 98665

Present:

City of Battle Ground: Troy McCoy, alternate for Shane Bowman
Clark County: Sue Marshall
City of Ridgefield: Lee Wells, alternate (for vacant position)
Clark Regional Wastewater District: Norm Harker

Staff: Clark Regional Wastewater District: John Peterson; City of Battle Ground: None; Clark County: None; City of Ridgefield: None.

Attendees: Clark Regional Wastewater District: Neil Kimsey, Denny Kiggins, Robin Krause, David Logan, Matt Jenkins, Leanne Mattos, Kristen Thomas, Britny Carrier, Bob Sanguinetti, Marcella Laasch; City of Vancouver: Frank Dick; Clark County: Joelle Loescher; City of Battle Ground: Mark Herceg; Interested Citizens: Dan Clark, Leah Lothspeich; Foster Garvey Legal Counsel: Lee Marchisio; Guest Speakers: None

Special Business Meeting

Call to order:

In the absence of Chair Bowman and the vacancy of the Vice-Chair position at the March 14, 2025 Alliance Board of Directors Special Meeting, for the purposes of presiding over this meeting of the Board and performing all other duties of the Chair, Lee Wells moved "to appoint Troy McCoy as Chair Pro Tem for the limited period of the Chair's absence." Norm Harker seconded the motion. Motion carried unanimously.

Chair Pro Tem McCoy called the meeting to order at 10:02 a.m.

1. Late Additions/Deletions to the Agenda

None.

2. Public Comment

None.

3. Consent Agenda

Action:

Norm Harker moved, seconded by Lee Wells, to approve the Consent Agenda, approving the December 20, 2024 meeting minutes; ratifying claim warrants #10714-10716 & ACH transactions in the amount of \$1,217,869.52 for December 2024, claim warrants #10717-10720 & ACH transactions in the amount of \$1,414,258.92 for January 2025, and claim warrants #10721-10722 & ACH transactions in the amount of \$1,761,057.35 for February 2025; approving Authorization to Cancel the March 21 Regular Board Meeting; and adopting Resolution 2025-01, adopting the Alliance Language Access Policy. Motion carried unanimously.

4. Operator Report – Fourth Quarter 2024

Matt Jenkins presented the Operator Report covering the Salmon Creek Treatment Plant (SCTP), Ridgefield Treatment Plant (RTP), and the Alliance Transmission System operations and treatment performance through December 31, 2024. He noted that SCTP and RTP treatment performance was stable throughout the fourth quarter of the year, and that all NPDES permit limits were met.

Mr. Jenkins provided an update outlining the ongoing maintenance accomplishments and priorities at the SCTP and RTP, as well as the operations and maintenance of the Alliance Transmission System. Mr. Jenkins explained that staff completed the backlog of high priority maintenance repairs in December of 2024.

5. Capital Program Report – Fourth Quarter 2024

Robin Krause presented updates on the capital program and capital project activities. He presented a Capital Program Summary status report for the District-led capital projects included in the 2025-2026 budget period. He provided updates on projects in construction, projects in design, and projects in planning, including a review of alternatives for the HVAC system replacement for the SCTP administration building. The Board concurred with moving forward with the low cost VRF system option.

6. Treasurer Report – Fourth Quarter 2024

David Logan presented the Fourth Quarter 2024 Financial Report reflecting the results from operations for all funds, as well as cash and investment balances as of December 31, 2024

Mr. Logan concluded with an update on the 2024 Annual Comprehensive Financial Report (ACFR) preparation, to be followed by the SAO audit beginning in April.

7. Regulatory Compliance Program Report

Kristen Thomas presented an update on the Industrial Pretreatment program, the Washington Wastewater-Based Epidemiology project, PFAS legislation and regulation, and the status of various permit updates for the SCTP.

8. Administrative Lead Report

John Peterson presented the Administrative Lead report, highlighting the following items, which were included in the agenda packet:

- 1) 2024 Capacity Management Update – Mr. Peterson provided a capacity management update. The Phase 5 capacity summary shows that the plant should not exceed regional system capacity.
- 2) Federal & State Advocacy Update – Mr. Peterson reported on the status of the bills being tracked that did not pass last congress (WIPPES Act, the CERCLA Liability Protection, and the Special District Grant Accessibility Act), and introduced the Biosolids Substitute Senate Bill. Mr. Peterson also provided an update on the Federal and State funding request efforts underway.
- 3) Communications Program Update – Mr. Peterson shared information about the ongoing efforts to keep the public, state and federal elected officials and offices, and Member agencies, updated on the work of the Alliance.

The meeting was adjourned at 11:34 a.m.

Prepared and edited by Alliance Administrative Lead staff. Approved by the
Discovery Clean Water Alliance Board of Directors on:

June 20, 2025

Secretary