

DISCOVERY CLEAN WATER ALLIANCE

RESOLUTION NO. 2014 - 05

A RESOLUTION OF THE DISCOVERY CLEAN WATER ALLIANCE, ADOPTING A PROCEDURE TO NOTIFY THE BOARD AND STANDING COMMITTEES OF LARGE CONTRACTS ENTERED INTO BY CONTRACT SERVICE PROVIDERS.

WHEREAS, the Alliance provides services to Members primarily by contract with an Administrative Lead and two Operators, and from time to time, the Administrative Lead and the Operators will enter into contracts to accomplish the necessary work of the Alliance; and

WHEREAS, Sections V.B and V.C of the Alliance Agreement provide that the Administrative Lead and the Operators are responsible for the consulting and other contracts entered into on behalf of the Alliance and further provide that the Alliance Board may fully and freely discuss the work of consultants contracted by the Administrative Lead or the Operators on behalf of the Alliance; and

WHEREAS, in order to promote the core public values of the Alliance, including to “make business management decisions collaboratively with all partners,” the Alliance will operate according to a notice procedure with respect to large contracts and significant purchases entered into by contract service providers and suppliers; now, therefore

BE IT RESOLVED by the Board of Directors of Discovery Clean Water Alliance as follows:

Section 1. Notice of Large Contracts and Significant Purchases.

A. The Administrative Lead and the Operators will provide notice to the Alliance Board for contracts meeting the following thresholds:

- i. Consultant contracts for professional services, including, but not limited to, accounting, architectural, engineering, financial, and legal services in an amount greater than \$100,000; and,
- ii. Construction, equipment, materials, or other general service contracts in an amount greater than \$250,000.

B. The Administrative Lead and the Operators will provide notice to the relevant Alliance Standing Committees for contracts meeting the following thresholds:

i. Consultant contracts for professional services, including, but not limited to, accounting, architectural, engineering, financial, and legal services in an amount greater than \$50,000; and,

ii. Construction, equipment, materials, or other general service contracts in an amount greater than \$100,000.

Section 2. Timing of Notice.

A. For preplanned contract approval and purchase actions, the Administrative Lead and each Operator will provide notice at a regularly scheduled Alliance Board or Standing Committee meeting before the contract is approved for execution by the decision-making authority of the Administrative Lead or the Operator.

B. For emergency contract approval and purchase actions required by unforeseen or exigent circumstances that make the timing requirement of subsection 2(A) of this Resolution impracticable, the Administrative Lead and each Operator will provide email or telephonic notice to each Member representative listed in Exhibit A of this Resolution and at the next regularly scheduled Alliance Board or Standing Committee meeting after the contract is approved for execution by the decision-making authority of the Administrative Lead or the Operator. Each Member may change the contact information or persons to whom notices are to be delivered from time to time by providing notice to the Administrative Lead. The Administrative Lead is authorized under this Resolution to make available to the Members a current listing of the designated Member representatives and corresponding contact information.

Section 3. Dollar Amounts Indexed.

All dollar amounts originated in 2012 dollars and are indexed annually, rounded to the nearest \$1,000, to the Engineering News Record construction cost index for Seattle, as indicated in the table attached as Exhibit B of this Resolution. The Administrative Lead is authorized under this Resolution to update the contract value amounts annually and to make the updated contract value amounts available to the Members.

Section 4. Effective Date.

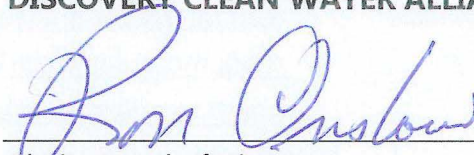
This Resolution shall take effect and be in full force on its date of adoption.

Section 5. Corrections.

Upon approval of the Administrative Lead and the Alliance attorney, the clerk of the Alliance is authorized to make necessary corrections to this Resolution, including by correcting or updating (1) contact information, (2) indexed contract values, (3) clerical errors, or (4) resolution numbering and section and subsection numbering.

ADOPTED by the Board of Directors of Discovery Clean Water Alliance at a regular meeting held on August 15, 2014.

DISCOVERY CLEAN WATER ALLIANCE



Chair, Board of Directors

Exhibit A
Emergency Notice Contact Information

Battle Ground:

| | | |
|----------------------------|--|----------------|
| Councilmember Shane Bowman | shane.bowman@cityofbg.org | (360) 342-5008 |
| Councilmember Troy McCoy | troy.mccoy@cityofbg.org | (360) 342-5008 |
| Erin Erdman | erin.erdman@cityofbg.org | (360) 342-5005 |
| Mark Herceg | mark.herceg@cityofbg.org | (360) 342-5075 |

Clark County:

| | | |
|-------------------------------|--|----------------|
| County Councilor Sue Marshall | sue.marshall@clark.wa.gov | (564) 397-2232 |
| Kathleen Otto | kathleen.otto@clark.wa.gov | (564) 397-2232 |
| Ken Lader | ken.lader@clark.wa.gov | (564) 397-7829 |
| Devan Rostorfer | devan.rostorfer@clark.wa.gov | (564) 397-4264 |

District:

| | | |
|--------------------------|--|----------------|
| Commissioner Neil Kimsey | nkimsey@crwwd.com | (360) 695-4863 |
| Commissioner Norm Harker | nharker@crwwd.com | (360) 699-2206 |
| John Peterson | jpeterson@crwwd.com | (360) 993-8819 |
| Robin Krause | rkrause@crwwd.com | (360) 798-5537 |
| Matt Jenkins | mjenkins@crwwd.com | (360) 946-7684 |

Ridgefield:

| | | |
|---------------------|--|----------------|
| Mayor Ron Onslow | ron.onslow@ridgefieldwa.us | (360) 887-3557 |
| Councilor Lee Wells | lee.wells@ridgefieldwa.us | (360) 887-3557 |
| Steve Stuart | steve.stuart@ridgefieldwa.us | (360) 887-3557 |
| Chuck Green | chuck.green@ridgefieldwa.us | (360) 857-5022 |

Exhibit B
Dollar Amounts Index

| Year | ENR –CCI Seattle (December) | % Change | Contract Value | Contract Value | Contract Value |
|-------------|--|-----------------|-----------------------|-----------------------|-----------------------|
| 2012 | 9,412.52 | 0.0 % | \$50,000 | \$100,000 | \$250,000 |
| 2013 | 10,142.65 | +7.8 % | \$54,000 | \$108,000 | \$269,000 |
| 2014 | 10,384.58 | +2.4 % | \$55,000 | \$110,000 | \$276,000 |
| 2015 | 10,398.13 | +0.1 % | \$55,000 | \$110,000 | \$276,000 |
| 2016 | 10,622.73 | +2.2 % | \$56,000 | \$113,000 | \$282,000 |
| 2017 | 11,442.97 | +7.7 % | \$61,000 | \$122,000 | \$304,000 |
| 2018 | 11,537.66 | +0.8 % | \$61,000 | \$123,000 | \$306,000 |
| 2019 | 12,111.70 | +5.0 % | \$64,000 | \$129,000 | \$322,000 |
| 2020 | 12,840.41 | +6.0 % | \$68,000 | \$136,000 | \$341,000 |
| 2021 | 13,682.71 | +6.6 % | \$73,000 | \$145,000 | \$363,000 |
| 2022 | 15,115.33 | +10.5% | \$80,000 | \$161,000 | \$401,000 |
| 2023 | 15,174.36 | +0.4% | \$81,000 | \$161,000 | \$403,000 |
| 2024 | | | | | |
| 2025 | | | | | |

File Location: G:\Alliance\Engineering\Capital Planning\2024 Capital Plan\Support Docs\ENR Construction Cost Index Calcs – Updated.xls