



Discovery Clean
Water Alliance

Board of Directors Meeting Fourth Quarter 2022 MINUTES

Friday, December 16, 2022, 10:00 a.m.

In-Person / Remote Meeting via GoToMeeting

District Board Meeting Room, 8000 NE 52nd Court, Vancouver, WA 98665

Present:

City of Battle Ground: Shane Bowman
Clark County: Julie Olson
City of Ridgefield: Ron Onslow
Clark Regional Wastewater District: Norm Harker

Staff: Clark Regional Wastewater District: John Peterson; City of Battle Ground: None; Clark County: None; City of Ridgefield: None.

Audience: Clark Regional Wastewater District: Neil Kimsey, Denny Kiggins, Robin Krause, David Logan, Matt Jenkins, Leanne Mattos, Kim Thur, Kristen Thomas, Britny Carrier, Bob Sanguinetti; City of Vancouver: Frank Dick; Clark County: None; City of Battle Ground: None; City of Ridgefield: None; Interested Citizens: Dan Clark; Foster Garvey Legal Counsel: Lee Marchisio; Guest Speakers: None

Regular Business Meeting

Call to order:

Chair Bowman called the meeting to order at 10:00 a.m.

1. Late Additions/Deletions to the Agenda

None.

2. Public Comment

None.

3. Consent Agenda

Action:

Ron Onslow moved, seconded by Julie Olson, to approve the Consent Agenda, approving the September 16, 2022 meeting minutes; ratifying claim warrants #10590-10593 in the amount of \$2,694,939.66 for September 2022, claim warrants #10594-10597 in the amount of \$1,854,183.98 for October 2022, and claim warrants #10598-10602 in the amount of \$2,042,371.76 for November 2022; authorizing the Board Chair to sign the Agreement for Legal Services with Foster Garvey PC; adopting Resolution 2022-05, approving and adopting the 2022 Capital Plan; adopting Resolution 2022-06, adopting the Alliance Pretreatment Regulations, and authorizing the Board Chair to sign the Interlocal Agreement; and adopting Resolution 2022-08, authorizing the

Alliance to use electronic records and electronic signatures and the Alliance Executive Director to adopt policies implementing the use of electronic records and signatures for the conduct of Alliance business. Motion carried unanimously.

4. Public Hearing – 2023-2024 Operating and Capital Budget and Regional Service Charges Hearing:

A public hearing for the Alliance 2023-2024 Operating and Capital Budget was opened at 10:03 am. David Logan presented the staff report and summary tables highlighting the sources (income), uses (expenses) and Regional Service Charges (RSCs) for the 2023-2024 budget period. Chair Bowman called for public comment on the proposed budget. There was no public comment.

Chair Bowman called for a motion to close the public hearing. Norm Harker moved to close the hearing and it was seconded by Julie Olson. The motion carried unanimously. The hearing was closed at 10:13 am.

5. Resolution No. 2022-07 – 2023-2024 Operating and Capital Budget and Regional Service Charges

Action:

David Logan presented the staff report and Resolution No. 2022-07 adopting the 2023-2024 Operating and Capital Budget for the Alliance. The Board agreed to the biennium budget. Chair Bowman called for a motion to adopt the resolution. Ron Onslow moved to adopt Resolution No. 2022-07, adopting the 2023-2024 Operating and Capital Budget and Regional Service Charges. The motion was seconded by Norm Harker. The motion carried unanimously.

6. Operator Report Clark County – Third Quarter 2022

Matt Jenkins presented the Operator Report covering the Ridgefield Treatment Plant, Regional Biofilter, Salmon Creek and Kline Line Interceptors, and Battle Ground Force Main operating performance and budget status through September 30, 2022. Mr. Jenkins noted that SCTP staff cross-training efforts are complete. Mr. Jenkins reviewed the status of R&R Projects for the 2021-2022 biennium. Mr. Jenkins then reviewed the operating budget, noting that the overall two-year operating budget is currently at 71.5% of actual expenditures through the third quarter of 2022 (87.5% of biennial budget).

Mr. Jenkins then presented the Operator Report covering the Salmon Creek Wastewater Treatment Plant operating performance and budget status through September 30, 2022. Mr. Jenkins highlighted the ongoing progress of staffing, permitting, maintenance and operational efforts at the plant, and reviewed the status of R&R Projects for the 2021-2022 biennium. Mr. Jenkins then reviewed the operating budget, noting that the overall two-year operating budget is currently at 86.4% of actual expenditures through the third quarter of 2022 (87.5% of biennial budget).

7. Capital Program Report – Third Quarter 2022

Robin Krause presented updates on the capital program and capital project activities. He presented a Capital Program Summary status report for the District-led capital projects included in the 2021-2022 budget period. He provided updates on projects in construction, projects in design, and projects in planning.

Mr. Krause then presented a Value Engineering proposal for the 5A Package 2 Effluent Pipeline project. He explained the proposal concept of a bridge/ferry barge crossing at Lake River, which would avoid the at-grade crossing of materials and equipment on BNSF property. The proposal would result in an anticipated cost savings of approximately \$1.8M, as well as a significant reduction of railroad crossings and safety risks. The Board concurred, and expressed its support in moving forward with the proposed concept.

8. Treasurer Report – Third Quarter 2022

David Logan presented the staff report, covering the Third Quarter 2022 Financial Report reflecting the results from operations for all funds as well as cash and investment balances as of September 30, 2022. Mr. Logan also explained the November (YTD) SCTP Transition Cost Report, detailing the activity and remaining fund balance, which will be transferred by the end of the year. Mr. Logan then reported on the status of the 2022 debt issuance.

9. Administrative Lead Report

John Peterson presented the Administrative Lead (AL) staff report, highlighting the following items, which were included in the agenda packet:

- 1) Interlocal Formation Agreement (IFA) – Framework for Withdrawal of a Member – The recent transition of Operator responsibilities prompted several members to inquire about the possibility of Clark County wishing to voluntarily withdraw from the Alliance. The Board expressed their support of Mr. Peterson reaching out to the County Manager to engage further on this topic.
- 2) State and Federal Infrastructure Funding – The focus of this review was for scenarios that involve grants and loans with principal forgiveness options. Mr. Peterson provided a summary of the funding opportunities applicable to the Alliance.
- 3) 2023 Legislative Session – The District is working with the Coalition for Clean Water (CCW) and the Washington Association of Sewer and Water Districts (WASWD) on potential 2023 legislation regarding biosolids management. The associations submitted recommendations on changes to the second draft bill, which are currently under consideration.

10. Member Agency Staff Reports

None.

11. Board of Directors Reports

No reports.

Discussion:

Mr. Peterson and staff thanked Director Olson for her thoughtful support and guidance during her 7 years of service with the Alliance. Ms. Olson complimented the District for its excellent work in managing the affairs of the Alliance.

The meeting was adjourned at 11:35 a.m.

Prepared and edited by Alliance Administrative Lead staff. Approved by the
Discovery Clean Water Alliance Board of Directors on:

March 17, 2023

Secretary