



Discovery Clean
Water Alliance

Board of Directors Meeting Third Quarter 2022 MINUTES

Friday, September 16, 2022, 10:00 a.m.

In-Person / Remote Meeting via GoToMeeting

District Board Meeting Room, 8000 NE 52nd Court, Vancouver, WA 98665

Present:

| | |
|--------------------------------------------|-----------------------------------------|
| City of Battle Ground: | Troy McCoy (Alternate for Shane Bowman) |
| Clark County: | Excused Absence |
| City of Ridgefield: | Ron Onslow |
| Clark Regional Wastewater District: | Norm Harker |

Staff: Clark Regional Wastewater District: John Peterson; City of Battle Ground: Mark Herceg; Clark County: None; City of Ridgefield: Brenda Howell.

Audience: Clark Regional Wastewater District: Denny Kiggins, Neil Kimsey, Robin Krause, David Logan, Leanne Mattos, Kim Thur, Kristen Thomas, Britny Carrier, Matt Jenkins; City of Vancouver: Frank Dick; Clark County: Nick Bundy; City of Battle Ground: None; City of Ridgefield: Lee Wells, Kirk Johnson; Foster Garvey Legal Counsel: Lee Marchisio; Interested Citizens: Dan Clark; Guest Speakers: None

Regular Business Meeting

Call to order:

Vice-Chair Onslow called the meeting to order at 10:00 a.m.

1. Late Additions/Deletions to the Agenda

None.

2. Public Comment

None.

3. Consent Agenda

Action:

Norm Harker moved, seconded by Troy McCoy, to approve the Consent Agenda, approving the June 17, 2022 meeting minutes; ratifying claim warrants #10570-10574 in the amount of \$1,772,047.08 for June 2022, claim warrants #10575-10582 in the amount of \$1,227,082.16, for July 2022, claim warrant #10583 in the amount of \$645.00 and claim warrants #10584-10588 in the amount of \$1,453,397.03 for August 2022; and adopting Resolution No. 2022-04 authorizing the Alliance to participate in Washington's Local Government Investment Pool (LGIP). Motion carried unanimously.

4. Operator Report – Second Quarter 2022

Matt Jenkins presented the Operator Report covering the Ridgefield Treatment Plant, Regional Biofilter, Salmon Creek and Kline Interceptors, and Battle Ground Forcemain operating performance and budget status through June 30, 2022. Mr. Jenkins reviewed the status of R&R Projects for the 2021-2022 biennium. Mr. Jenkins then reviewed the operating budget, noting that the overall two-year operating budget is currently at 64.2% of actual expenditures through the second quarter of 2022 (75% of biennial budget).

Matt Jenkins then presented the Operator Report covering the Salmon Creek Wastewater Treatment Plant operating performance and budget status through June 30, 2022. Mr. Jenkins highlighted the ongoing progress of staffing, permitting, maintenance and operational efforts at the plant, and reviewed the status of R&R Projects for the 2021-2022 biennium. Mr. Jenkins then reviewed the operating budget, noting that the overall two-year operating budget is currently at 74.3% of actual expenditures through the second quarter of 2022 (75% of biennial budget).

5. Capital Program Report – Second Quarter 2022

Robin Krause presented updates on the capital program and capital project activities. He presented a Capital Program Summary status report for the District-led capital projects included in the 2021-2022 budget period. He provided updates on projects in construction, projects in design, and projects in planning.

6. Treasurer Report – Second Quarter 2022

David Logan presented the staff report, covering the Second Quarter 2022 Financial Report reflecting the results from operations for all funds as well as cash and investment balances as of June 30, 2022. Mr. Logan also explained the current transition costs associated with the SCTP transfer of operations to the District, which will be covered by the County's fund balance transfers in 2022. Mr. Logan then reported on the status of the 2022 debt issuance, and the 2023-2024 Operating and Capital Budget calendar.

7. 2022 Draft Capital Plan Update

Robin Krause presented the staff report, reviewing minor revisions to the draft 2022 Capital Plan update from the draft previously presented to the Board in June. These revisions are due to the ongoing refinement of R&R and CIP projects. The Standing Committees continue to coordinate project updates with the 2023-2024 biennium budget process, and a final Capital Plan will be presented for approval at the December Board meeting, in conjunction with the 2023-2024 Operating and Capital Budget.

8. 2023-2024 Draft Operating and Capital Budget and Regional Service Charges

John Peterson, David Logan and Britny Carrier presented the draft 2023-2024 Operating and Capital Budget, reviewing the uses (expenses) and sources (income) required to fund Alliance operations and maintenance (O&M), and to fund the capital program as presented to the Board at the June and September meetings. Mr. Logan noted that Standing Committees and regional partners provided input on the budget as presented for Board consideration at this meeting.

Funding will come from Regional Service Charges (RSCs) of the funding Members, Battle Ground and Clark Regional Wastewater District, as well as planned reserves draw down and debt issuance proceeds. Financial reviews with the funding Members are ongoing.

In conclusion, the Board expressed their general support to move forward with the budget as presented, continuing to work closely with staff and through the committees to address any remaining input. A final 2023-2024 Operating and Capital Budget will be reviewed at a public hearing at the December Board meeting, followed by presentation to the Alliance Board for approval and adoption.

9. Administrative Lead Report

John Peterson presented the Administrative Lead (AL) staff report, highlighting the following items, which were included in the agenda packet:

- 1) Water Quality Assessment Approval – the EPA has recently approved the Department of Ecology’s recommended reversal of the Columbia River dissolved oxygen listings on August 26.
- 2) Addressing Toxic Materials – there has been an increase in public interest recently surrounding toxic materials, such as PFAS, in biosolids. Mr. Peterson gave an overview of the issue to explain how possible future legislation would affect the current program. More information will be provided at the December Board meeting.

10. Member Agency Staff Reports

None.

11. Board of Directors Reports

No reports.

Discussion:

None.

The meeting was adjourned at 12:05 p.m.

Prepared and edited by Alliance Administrative Lead staff. Approved by the Discovery Clean Water Alliance Board of Directors on:

December 16, 2022

Norm Harker, Secretary