



Discovery Clean
Water Alliance

Board of Directors Meeting Second Quarter 2022 MINUTES

Friday, June 17, 2022, 10:00 a.m.

In-Person / Remote Meeting via GoToMeeting

District Board Meeting Room, 8000 NE 52nd Court, Vancouver, WA 98665

Present:

City of Battle Ground: Troy McCoy (Alternate for Shane Bowman)
Clark County: Julie Olson
City of Ridgefield: Ron Onslow
Clark Regional Wastewater District: Norm Harker

Staff: Clark Regional Wastewater District: John Peterson; City of Battle Ground: Mark Herceg; Clark County: None; City of Ridgefield: None.

Audience: Clark Regional Wastewater District: Denny Kiggins, Neil Kimsey, Robin Krause, David Logan, Leanne Mattos, Kim Thur, Kristen Thomas, Britny Carrier, Matt Jenkins; City of Vancouver: Frank Dick; Clark County: None; City of Battle Ground: None; City of Ridgefield: Lee Wells; Foster Garvey Legal Counsel: Lee Marchisio; PFM Financial Advisors: Duncan Brown; Interested Citizens: Dan Clark; Guest Speakers: None

Regular Business Meeting

Call to order:

Vice-Chair Onslow called the meeting to order at 10:01 a.m.

1. Late Additions/Deletions to the Agenda

None.

2. Public Comment

None.

3. Consent Agenda

Action:

Norm Harker moved, seconded by Julie Olson, to approve the Consent Agenda, approving the March 18, 2022 meeting minutes and the March 25, 2022 special meeting minutes; ratifying claim warrants #10552-10554 in the amount of \$1,919,266.00 for March 2022, claim warrants #10555-10560 in the amount of \$1,537,684.23, claim warrant #10561 in the amount of \$800.00 and claim warrant #10562 in the amount of \$1,266.00 for April 2022, claim warrant #10563 in the amount of \$70,225.00 and claim warrants #10564-10569 in the amount of \$2,719,677.78 for May 2022; and adopting

Resolution No. 2022-03 amending the maximum interest rate per bond and the true interest cost parameters in Section (d) of Exhibit A to Resolution No. 2022-01 relating to the issuance and sale of sewer revenue bonds and providing for matters related to the bond issuance. Motion carried unanimously.

4. Treasurer Report – First Quarter 2022

David Logan presented the staff report, covering the First Quarter 2022 Financial Report reflecting the results from operations for all funds as well as cash and investment balances as of March 31, 2022. Mr. Logan also explained the current transition costs associated with the SCTP transfer of operations to the District, which will be covered by the County's balance transfers in late June and December 2022. Mr. Logan also reported on the status of the 2022 debt issuance, the S&P Global Ratings bond rating, the 2023-2024 Operating and Capital Budget calendar, and the 2021 Annual Comprehensive Financial Report (ACFR) and State Auditor's Office (SAO) Audit.

5. Operator Report Clark County – First Quarter 2022

Matt Jenkins presented the Operator Report for Clark County covering the Salmon Creek Wastewater Treatment Plant operating performance and budget through March 31, 2022. Mr. Jenkins highlighted the ongoing progress of operational efforts at the plant. Mr. Jenkins also reported on the budget status of funds 4580 & 4583. The overall two-year operating budget is currently at 43.2% of actual expenditures through the first quarter of 2022.

6. Operator Report Clark Regional Wastewater District – First Quarter 2022

John Peterson presented the Operator Report covering the Ridgefield Treatment Plant, Regional Biofilter, Salmon Creek and Kline Interceptors, and Battle Ground Forcemain operating performance and budget status through March 31, 2022. Mr. Peterson reviewed the status of R&R Projects for the 2021-2022 biennium. Mr. Peterson then reviewed the operating budget, noting that the overall two-year budget is currently at 52.4% of actual expenditures through the first quarter of 2022.

7. Capital Program Report – First Quarter 2022

Robin Krause presented updates on the capital program and capital project activities. He presented a Capital Program Summary status report for the District-led capital projects included in the 2021-2022 budget period. He provided updates on projects in construction and recently completed, projects in design, and projects in planning.

8. 2022 Draft Capital Plan Update

John Peterson presented the draft 2022 Capital Plan update. The basis and organization of the capital planning process was reviewed. The plan addresses both the repair and replacement (R&R) program for existing assets, and the capital improvement projects (CIP) program for new assets.

Robin Krause reviewed the R&R program, including the advancements in the Alliance asset management program to assess condition and criticality, rank potential projects by priority, and plan the work needed on the existing Regional Assets to maintain the assets in good working order. The R&R program encompasses a 6-year programmatic outlook, with the highest-priority projects programmed in the 2023-2024 biennium budget period. Mr. Krause then reviewed the planned projects.

John Peterson presented the updated CIP program, which programmatically addresses the need for new capacity, as well as addressing level-of-service commitments and ongoing regulatory requirements. Mr. Peterson noted that the amount of growth over the last two years has resulted in many future projects being moved up in time 1-2 years. Mr. Peterson reviewed the projects in motion for the 2023-2024 budget period, including the three new capacity-management projects to appropriately manage regional capacity.

Staff plans to present a final draft of the Capital Plan at the September Board meeting, addressing policy level comments and questions from previous discussions. A final Capital Plan will be presented for approval at the December Board meeting, in conjunction with Operating and Capital Budgets.

9. Administrative Lead Report

John Peterson presented the Administrative Lead (AL) staff report, highlighting the following items, which were included in the agenda packet:

- 1) Transition of Operator Responsibilities for Remaining Regional Assets – District and Clark County managers are actively working on the transition of operational responsibilities. Mr. Peterson provided a draft overview schedule for the Board’s reference in the AL report. Secretary Harker acknowledged and thanked Clark County staff for their help in the transition process.
- 2) 2022 Legislative Priorities – the Alliance legislative priorities document was attached to the AL report for reference.
- 3) Federal Infrastructure Funding – the Administrative Lead continues to evaluate opportunities for federal funding with the assistance of CFM Advocates.
- 4) Legislative Map Updates – the state legislative districts will be updated effective in 2023. A map depicting the overlay of the new districts with the Alliance service area was attached to the AL report for reference.
- 5) Member Agency and Public Engagement Services – Mr. Peterson shared information about the ongoing efforts to keep the public, elected officials and offices, and Member agencies updated on the work of the Alliance.
- 6) Industrial Pretreatment Program Delegation Process – Staff continue to work closely with Ecology on the approval process and timeline.
- 7) CDC/WEF National Wastewater Surveillance System (NWSS) Monitoring Project – the Alliance treatment facilities were requested to participate in a nationwide effort to monitor the SARS-CoV-2 (COVID-19) virus in wastewater.
- 8) Water Quality Regulatory Processes – State and Federal – the Alliance continues to monitor relevant water quality regulatory, legislative, and legal processes at the state and federal level as summarized in the AL report.

11. Member Agency Staff Reports

None.

12. Board of Directors Reports

No reports.

Discussion:

None.

The meeting was adjourned at 11:57 a.m.

Prepared and edited by Alliance Administrative Lead staff. Approved by the
Discovery Clean Water Alliance Board of Directors on:

September 16, 2022

Norm Harker, Secretary

APPROVED