

**PROFESSIONAL ENGINEERING, LAND SURVEYING, ARCHITECTURE AND  
LANDSCAPE ARCHITECTURE SERVICES CONTRACT**

THIS CONTRACT for Consultant services is between Clark Regional Wastewater District ("District") and \_\_\_\_\_ ("Consultant").

1. Scope of Consultant Services. Consultant shall perform the services described in the scope of work attached as Attachment A. If specified in Attachment A, the services shall be performed pursuant to task orders issued by District.

2. Compensation and Payment.

a. District shall pay Consultant for the services as indicated below (check one):

\_\_\_\_\_ Fixed fee, including all services, costs, and taxes, in the amount of \$\_\_\_\_\_; or

\_\_\_\_\_ Time and materials based on the rates described in Attachment B, not to exceed \$\_\_\_\_\_ or

\_\_\_\_\_ Other, an amount not to exceed \$\_\_\_\_\_. See Attachment B.

b. Consultant shall submit a detailed monthly billing for all services in a format reasonably satisfactory to District, which format shall include, at a minimum, total authorized contract amount, charges and costs to date and current billing amount. District shall pay the invoices within thirty (30) days of receipt, except as to any disputed amounts.

3. Schedule of Work. Consultant shall commence services upon receipt of notice from District to do so, and shall (check one):

\_\_\_\_\_ Complete the services by \_\_\_\_\_; or

\_\_\_\_\_ Perform the services in accordance with the schedule on Attachment C.

4. Subcontractors. Consultant shall not subcontract or assign any portion of the services covered by this contract without prior written approval of District.

5. Changes. District may, from time to time, authorize in writing changes or modifications in the scope of services to be performed under this contract. The compensation for the changes or modifications, whether a decrease or increase, shall be on the same terms and conditions as stated previously in this contract, or pursuant to terms and conditions mutually agreed to by the parties. District shall compensate Consultant only for services performed or costs incurred that are within the scope of services authorized by this contract, or any modifications to the contract in accordance with this section.

6. Insurance. Consultant shall maintain throughout the performance of this contract the following types and amounts of insurance:

a. Comprehensive vehicle liability covering personal injury and property damage claims arising from the use of motor vehicles with combined single limits of One Million Dollars (\$1,000,000).

b. Commercial General Liability Insurance written on an occurrence basis with limits no less than One Million Dollars (\$1,000,000) combined single limit per

occurrence and Two Million Dollars (\$2,000,000) aggregate for personal injury, bodily injury and property damage.

Coverage shall include, but not be limited to: blanket contractual, products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability; and

- c. Professional liability insurance (Errors and Omissions insurance) with limits no less than One Million Dollars (\$1,000,000).

The insurance policies shall: (1) state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) be primary to any insurance maintained by District, except as respects losses attributable to the sole negligence of District. The Consultant shall give District 30 days prior written notice of any cancellation or suspension of or material change in coverage.

District shall be named as an additional insured on the Commercial General Liability Insurance policy with regard to work and services performed by or on behalf of Consultant, and a copy of the endorsement naming District as an additional insured shall be attached to the Certificate of Insurance.

Before commencing work and services, Consultant shall provide to District a Certificate of Insurance evidencing the insurance described above. District reserves the right to request and receive a certified copy of all required insurance policies.

The above insurance limits do not constitute a limit on Consultant's liability to District. Any payment of deductible or self-insured retention shall be the sole responsibility of Consultant.

7. Indemnification. Consultant shall defend, indemnify and hold harmless the District, its officers, officials, employees, and agents, from any and all damages, claims, demands, suits, actions, costs, fines, penalties and liability of any kind, including attorneys' fees (collectively referred to as "Damages"), arising in whole or in part from any negligent acts, errors or omissions of Consultant, its contractors, officers, officials, employees, and agents, in the performance of this Contract. However, if any Damages are caused by or result from the concurrent negligence of Consultant, its contractors, officers, officials, employees, and agents, and the District, its officers, officials, employees, or agents, Consultant's liability shall be only to the extent of Consultant's negligence. The foregoing indemnity is specifically and expressly intended to constitute Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated. The provisions of this section shall survive the expiration or termination of this Contract.

8. Ownership and Use of Documents. All records, files, drawings, specifications, data, information, materials, reports, memoranda and other documents produced or prepared by Consultant in connection with the services rendered under this contract ("Documents"), whether finished or not, shall be the property of District. Upon request, Consultant shall forward Documents to District in hard copy and in digital format that is compatible with District's computer software programs. If District uses the Documents for purposes other than those intended in this contract, without written permission of Consultant, District shall do so at its sole risk.

9. Termination. This contract may be terminated by either party upon fifteen (15) days written notice if the other party fails to substantially perform in accordance with the contract.

10. Dispute Resolution.

- a. Mediation. If any dispute, controversy, or claim arises out of or relates to this contract, the parties agree first to try to settle the dispute by non-binding mediation with the assistance of a recognized professional mediation service. The parties shall bear equally all expenses, exclusive of attorneys' fees, associated with the mediation.

b. Litigation. Thereafter, any dispute, controversy, or claim not resolved by mediation shall be resolved by litigation with venue in Clark County. The laws of the State of Washington shall govern this contract.

11. Effective Date. The effective date of this contract shall be the date that the contract is signed by an authorized representative of District.

12. Independent Contractor. Consultant is and shall be at all times during the term of this contract an independent contractor.

13. Compliance with Laws. Consultant shall comply with all federal, state and local laws, ordinances, regulations, and rules applicable to the services to be performed under this contract.

CLARK REGIONAL WASTEWATER  
DISTRICT

\_\_\_\_\_  
(Consultant)

By: \_\_\_\_\_

By: \_\_\_\_\_

Typed Name: John M. Peterson

Typed Name: \_\_\_\_\_

Its: General Manager

Its: \_\_\_\_\_

Address: 8000 NE 52 Court

Address: \_\_\_\_\_

PO Box 8979

\_\_\_\_\_

Vancouver, WA 98668-8979

\_\_\_\_\_

Telephone: 360.750.5876

Telephone: \_\_\_\_\_

Fax: 360.750.7570

Fax: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT A**  
**SCOPE OF WORK**  
**TASK ASSIGNMENT CONTRACT**

Each item of work under this CONTRACT shall be approved by the GENERAL MANAGER through completion of and signature on the “Task Assignment Document” attached to this Attachment A. The maximum payment for any approved assignment shall be the maximum amount established in the approved Task Assignment Document; provided, that the GENERAL MANAGER may increase the maximum amount in writing. The DISTRICT is not obligated to assign any specific number or types of work described below to the CONSULTANT, and the DISTRICT’S and CONSULTANT’S obligations under this CONTRACT are limited to work covered by approved Task Assignment Documents. Task assignments may include but are not limited to the following types of work:

- A. APE 1: Existing and Emerging Regulatory Support
- B. APE 2: Asset Management Program Support
- C. APE 3: Operator Engineering Support
- D. APE 4: Capital Plan and Capital Program Support
- E. APE 5: Capital Project Delivery Services
- F. APE 6: Final Design and Construction Services for Phase 5B: Package 2 – SCTP Capacity Increase Project

An assignment shall become effective when a Task Assignment Document is signed and dated by the CONSULTANT and the GENERAL MANAGER, except that the GENERAL MANAGER may approve orally an emergency assignment that requires work to be commenced or completed within 24 hours. As part of the oral approval of emergency work, the GENERAL MANAGER must approve tentative rates for persons or corporations who are not included in Attachment B to this CONTRACT. Within four working days after the oral approval, the GENERAL MANAGER shall complete and sign a Task Assignment Document, indicating thereon that the work was performed for an emergency and pursuant to oral approval. When completing and signing such Task Assignment Document, the GENERAL MANAGER may establish rates for persons or corporations who performed or will perform the emergency work that are different from the tentative rates in the oral approval.